

City of Enid
Transportation Policy Board of the Chisholm Trail Metropolitan Planning
Organization
Minutes

The Transportation Policy Board of the Chisholm Trail Metropolitan Planning Organization of the City of Enid, County of Garfield, State of Oklahoma, met in special session at 11:30 AM on Tuesday, May 28, 2024, in Room 403/404 of the Stride Bank Center, located at 301 South Independence Avenue, in said city, pursuant to notice provided to the Clerk of the City of Enid no less than forty-eight hours prior to said meeting, and which notice was posted no later than 11:30 AM on the 24th day of May, 2024. The minutes for said meeting are as follows:

1. CALL TO ORDER/ROLL CALL.

Chairman Mason called the meeting to order with the following members present and absent:

PRESENT: Enid Mayor David Mason, Enid City Commissioner Rob Stallings, North Enid Mayor Jason Dockins, NODA Designee Cecil Michael, District VI Transportation Commissioner Designee Sarah McElroy, Aviation Advisory Board Chairman Kenneth Girty

ABSENT: Enid City Commissioner Derwin Norwood, Chairman of Garfield County Commissioners Reese Wedel, ODOT District IV Engineer Trenton January, EPTA General Manager Demetria Dixon

Others present were Enid City Manager Jerald Gilbert, Enid City Clerk Summer Anderson, Enid City Attorney Carol Lahman, Enid Community Development Director Leroy Alsup, Enid Chief Financial Officer Erin Crawford, Enid City Engineering Jason Unruh, ODOT Transportation Manager Travis Rigdon, and Ex-Officio Member NORTPO Representative Brock Spencer.

2. MINUTES.

1. Consider approval of minutes of the special meeting of the Transportation Policy Board of March 27, 2024.

Moved by Kenneth Girty, seconded by Rob Stallings, to approve the minutes of the Transportation Policy Board special meeting of March 27, 2024.

Carried by the following votes:

Ayes: David Mason, Rob Stallings, Jason Dockins, Cecil Michael, Sarah McElroy, Kenneth Girty

Nays:

3. BUSINESS.

1. Discuss and consider approval of the Public Participation Plan (PPP).

Discussion was held regarding the Public Participation Plan (PPP). The PPP

outlined where the public could find information, such as on the MPO website or social media, as well as providing information on opportunities for public comment. The PPP was a federally required document, and could be updated at any time, provided a forty-five-day public comment period was met before changes were made. Once approved by the Policy Board, the PPP would be available for review on the website.

Moved by Kenneth Girty, seconded by Rob Stallings, to approve the Public Participation Plan (PPP).

Carried by the following votes:

Ayes: David Mason, Rob Stallings, Jason Dockins, Cecil Michael, Sarah McElroy, Kenneth Girty

Nays:

2. Discuss and consider approval of the MOU for Performance Targets.

The MOU for Performance Targets provided that the Chisholm Trail MPO and ODOT would share data and be in concurrence when setting the Performance Targets. The MPO was required to either adopt the state's targets or set their own. They could adopt the State's targets now and come back at a later date to fine tune and set their own targets.

Moved by Rob Stallings, seconded by Kenneth Girty, to approve the Memorandum of Understanding for Performance Targets.

Carried by the following votes:

Ayes:

Nays:

3. Discuss and consider approval on the MOU for Transit Targets.

The Enid Public Transportation Authority (EPTA) was also required to set targets. This MOU was between the State, the MPO and EPTA to share data and information on setting targets.

Moved by Kenneth Girty, seconded by Rob Stallings, to approve the Memorandum of Understanding for Transit Targets.

Carried by the following votes:

Ayes: David Mason, Rob Stallings, Jason Dockins, Cecil Michael, Sarah McElroy, Kenneth Girty

Nays:

4. Discuss and consider approval of supporting ODOT Performance Targets.

The Board reviewed the Performance Measures for Safety Targets, Pavement and Bridge Performance, as well as System Performance. The targets presented were the State's targets. The MPO could adopt the State's targets now, then set their own at a later date. It was noted that although these targets were federally required, there were no ramifications if the targets were not met.

Moved by Rob Stallings, seconded by Kenneth Girty, to approve supporting ODOT Performance Targets.

Carried by the following votes:

Ayes: David Mason, Rob Stallings, Jason Dockins, Cecil Michael, Sarah McElroy, Kenneth Girty

Nays:

5. Discuss and consider approval of supporting ODOT Transit State of Good Repair Targets.

Discussion was held regarding the ODOT Transit State of Good Repair Targets. The Enid Public Transportation Authority was required to set targets, and the MPO could adopt the EPTA's targets, or set their own. They proposed accepting the EPTA's targets, however, they could be amended in the future, if needed.

Moved by Kenneth Girty, seconded by Rob Stallings, to approve supporting the ODOT Transit State of Good Repair Targets.

Carried by the following votes:

Ayes: David Mason, Rob Stallings, Jason Dockins, Cecil Michael, Sarah McElroy, Kenneth Girty

Nays:

6. Discuss and take action on the upcoming meeting schedule.

Discussion was held regarding the upcoming meeting schedule. Future meetings would be planned for the first Wednesday of each month at 1:30 PM for the Technical Committee, and the second Wednesday of each month at 11:30 AM for the Policy Board.

Moved by Kenneth Girty, seconded by Jason Dockins to approve the meeting schedule.

Carried by the following votes:

Ayes: David Mason, Rob Stallings, Jason Dockins, Cecil Michael, Sarah McElroy, Kenneth Girty

Nays:

7. Discuss the next steps to take in the MPO's efforts to meet federal and state objectives concerning transportation and transit planning, civil rights, safety and reporting.

Discussion was held regarding translation of documents on the MPO's website. Efforts were being made to have all agendas, minutes, forms and documents available in Spanish on the website. It was discussed that in the future, they may need to have these same documents translated for the Marshallese community within the MPO, but at this point, they did not meet the population threshold for it to be required.

Also discussed was the Transportation Improvement Program (TIP), which
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they could begin working on now that targets were set. The TIP required a public comment period, and would include a list of construction projects, transit projects, and had to be jointly approved by the Federal Transit Administration and Federal Highway Administration. A new TIP would be required every two years.

4. ADJOURN.

There being no further business to come before the Board at this time, motion was made by Kenneth Girty to adjourn the meeting. Seconded by Rob Stallings.

Carried by the following votes:

Ayes: David Mason, Rob Stallings, Jason Dockins, Cecil Michael, Sarah McElroy, Kenneth Girty

Nays:

The meeting adjourned at 11:57am.