

**City of Enid**  
**Transportation Policy Board of the Chisholm Trail Metropolitan Planning**  
**Organization**  
**Minutes**

The Transportation Policy Board of the Chisholm Trail Metropolitan Planning Organization of the City of Enid, County of Garfield, State of Oklahoma, met in special session at 11:30 AM on Wednesday, August 14, 2024, in Room 403/404 of the Stride Bank Center, located at 301 South Independence Avenue, pursuant to notice provided to the Clerk of the City of Enid no less forty-eight hours prior to the meeting, and which notice was posted no later than 11:30 AM on the 13th day of August, 2024. The minutes for said meeting are as follows:

**1. CALL TO ORDER/ROLL CALL.**

Vice-Chairman Jason Dockins called the meeting to order at 12:12pm with the following members present and absent:

PRESENT: Enid City Commissioner Derwin Norwood, Enid City Commissioner Rob Stallings, North Enid Mayor Jason Dockins, NODA Designee Cecil Michael, ODOT District IV Engineer Trenton January, EPTA General Manager Demetria Dixon

ABSENT: Enid Mayor David Mason, Chairman of Garfield County Commissioners Reese Wedel, District IV Transportation Commissioner Don Freymiller, Aviation Advisory Board Chairman Kenneth Girty

Others present were Assistant City Manager Scott Morris, Engineering Director Murali Katta, City Clerk Summer Anderson, City Attorney Carol Lahman, and Assistant City Clerk Jessica Gilbert.

**2. MINUTES.**

1. Consider approval of minutes of the May 28, 2024 Policy Board special meeting.

Moved by Rob Stallings, seconded by Cecil Michael, to approve minutes of the May 28, 2024 Policy Board special meeting.

Carried by the following votes:

Ayes: Derwin Norwood, Rob Stallings, Jason Dockins, Cecil Michael, Trenton January, Demetria Dixon

Nays:

**3. BUSINESS.**

1. Consider approval of the First Amendment to the Bylaws of the Chisholm Trail Metropolitan Planning Organization.

City Attorney Carol Lahman explained that the only substantive change to the Bylaws was to change the "Technical Board" to "Technical Committee", based off of recommendation received from the FHWA and FTA.

Moved by Rob Stallings, seconded by Derwin Norwood, to approve the First Amendment to the Bylaws of the Chisholm Trail Metropolitan Planning Organization.

Carried by the following votes:

Ayes: Derwin Norwood, Rob Stallings, Jason Dockins, Cecil Michael, Trenton January, Demetria Dixon

Nays:

2. Consider approval of the Title VI Public Notice.

Moved by Rob Stallings, seconded by Derwin Norwood, to approve the Title VI Public Notice.

Carried by the following votes:

Ayes: Derwin Norwood, Rob Stallings, Jason Dockins, Cecil Michael, Trenton January, Demetria Dixon

Nays:

3. Consider approval of the Title VI Complaint Form.

Moved by Rob Stallings, seconded by Demetria Dixon, to approve the Title VI Complaint Form.

Carried by the following votes:

Ayes: Derwin Norwood, Rob Stallings, Jason Dockins, Cecil Michael, Trenton January, Demetria Dixon

Nays:

4. Consider approval of the Title II Public Notice.

Moved by Rob Stallings, seconded by Demetria Dixon, to approve the Title II Public Notice.

Carried by the following votes:

Ayes: Derwin Norwood, Rob Stallings, Jason Dockins, Cecil Michael, Trenton January, Demetria Dixon

Nays:

5. Consider approval of the Title II Complaint Process and Form.

Moved by Rob Stallings, seconded by Derwin Norwood, to approve the Title II Complaint Process and Form.

Carried by the following votes:

Ayes: Derwin Norwood, Rob Stallings, Jason Dockins, Cecil Michael, Trenton January, Demetria Dixon

Nays:

6. Consider approval of the Title II & VI Assurances.

Moved by Demetria Dixon, seconded by Rob Stallings, to approve the Title II & VI Assurances.

Carried by the following votes:

Ayes: Derwin Norwood, Rob Stallings, Jason Dockins, Cecil Michael, Trenton January, Demetria Dixon

Nays:

7. Discuss the next steps of the MPO's efforts to meet federal and state objectives concerning transportation and transit planning, civil rights, safety and reporting.

Laura Chaney explained that what was approved at the meeting was about half of the necessary documents for Title II and VI. ODOT and the City of Enid were working toward completing the remaining documents. Additionally, the MPO would be required to approve an Adjusted Urban Boundary (AUB). A study area boundary had been approved, and they had an urban census boundary, as well, and now the AUB was needed. It implied changes to the functional class for roads. They were looking to have a presentation in September for the MPO by an ODOT consultant over the AUB.

8. Discuss upcoming meeting schedule.

The next meeting date discussed would be a joint meeting for both the Technical Committee and the Policy Board, to take place at 1:30pm on September 18, 2024.

#### **4. ADJOURN.**

There being no further business to come before the Board at this time, Vice-Chairman Dockins adjourned the meeting at 12:28pm.