

**MEMORANDUM OF UNDERSTANDING**  
BETWEEN THE CHISHOLM TRAIL METROPOLITAN PLANNING  
ORGANIZATION, OKLAHOMA DEPARTMENT OF TRANSPORTATION,  
AND THE ENID PUBLIC TRANSIT AUTHORITY

WHEREAS, Section 134(a) of Title 23, and Section 5303 of Subtitle III of Title 49, U.S.C. require that federally funded projects be developed through a comprehensive, cooperative, and continuing transportation planning process; and

WHEREAS, the Chisholm Trail Metropolitan Planning Organization (Chisholm Trail MPO) has been designated as the Metropolitan Planning Organization (MPO) for the Chisholm Trail Metropolitan Area; and

WHEREAS, Chisholm Trail MPO, the Oklahoma Department of Transportation (ODOT), and the Enid Public Transit Authority (EPTA), desire to maintain a comprehensive, cooperative, and continuing planning process for the Chisholm Trail MPO area that results in the development of transportation goals and objectives, long and short-range transportation plans, and programs of implementation.

NOW, THEREFORE, Chisholm Trail MPO, ODOT, and EPTA enter into this agreement to carry out the comprehensive, cooperative, and continuing planning process for the Chisholm Trail MPO area as detailed below:

1. **TRANSPORTATION POLICY BOARD**

Responsibility for policy direction, plan selection and development of programs for plan implementation is vested in the Chisholm Trail MPO Transportation Policy Board. The Transportation Policy Board is composed of elected local officials, officials of public agencies that administer or operate major modes of transportation in the metropolitan area, and appropriate State officials. Detailed membership, rules and regulations governing the procedures and functions of the Transportation Policy Board are set forth in the Transportation Policy Board by-laws.

2. **TRANSPORTATION TECHNICAL BOARD**

The technical advice and guidance for transportation planning is vested in the Chisholm Trail MPO Technical Board. The Technical Board consists of technical and professional personnel from the various participating agencies. This board reviews the technical aspects of the study and makes recommendations to the Policy Board. Detailed membership, rules and regulations governing the procedures and functions of the Transportation Technical Board are set forth in the Transportation Technical Board by-laws.

3. **UNIFIED PLANNING WORK PROGRAM (UPWP)**

Detailed planning activities will be developed each year in a Unified Planning Work Program (UPWP) with the Chisholm Trail MPO Technical Board and adopted by the Chisholm Trail MPO Policy Board. Chisholm Trail MPO, ODOT, EPTA agree to participate in the development of the UPWP each year so that it reflects a cooperative annual planning process. The UPWP will specify the annual work activities with the responsible agency, participating agency costs, and funding sources.

4. TRANSPORTATION IMPROVEMENT PROGRAM

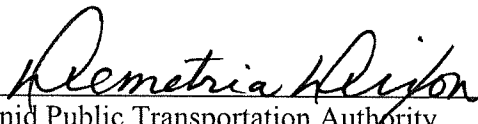
A list reflecting the investment priorities established in the current MTP, covering a four year period, will be developed in accordance with the TIP and STIP Procedures, which shall be coordinated through the TTC and approved by the TPB. The ODOT, Chisholm Trail MPO, and EPTA agree to participate in the development of the TIP so that it reflects a cooperative annual planning process.

5. ANNUAL LISTING OF OBLIGATED PROJECTS

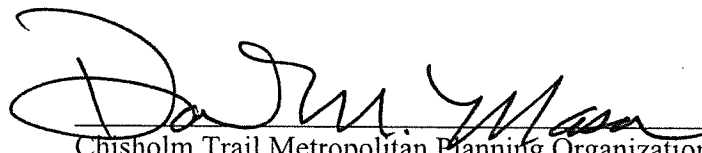
On an annual basis, a listing of projects will be developed for which funds under 23 U.S.C. or 49 U.S.C. Chapter 53 were obligated in the preceding program year. which shall be coordinated through the TTC and approved by the TPB. The ODOT, Chisholm Trail MPO, and EPTA agree to participate in the development of the annual listing of obligated projects so that it reflects a cooperative annual planning process.

This Memorandum of Understanding has been approved through formal resolution or action of the Chisholm Trail Metropolitan Planning Organization, the Oklahoma Department of Transportation, and the Enid Public Transit Authority on the dates indicated.

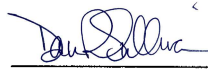
2/21/24  
Date

  
Enid Public Transportation Authority  
General Manager

2/21/24  
Date

  
Chisholm Trail Metropolitan Planning Organization  
Chairman

02/28/2024  
Date

  
Oklahoma Department of Transportation  
Deputy Director